

NNMTA Bylaws

Preamble – Mission

NNMTA is a community of music teachers in Northern Nevada committed to the following mission:

We strive to

- foster professionalism;
- maintain a community that provides its members encouraging support;
- provide a program of continuing education, focused on pedagogical growth;
- encourage national certification;
- organize opportunities for student musical achievement; and
- encourage networking among the music community, schools, and related organizations.

Article I – Membership

Section 1. Active membership shall be open to all individuals professionally engaged in any field of music activity, who also are members of an affiliated state association and MTNA. Such membership provides the privileges of participation in all Association activities and programs, voting, and holding office.

Section 2. Other membership categories available, as defined in the Bylaws of the NMTA, are: Association, Honorary Life, and Collegiate.

Article II – Membership Year

Section 1. The membership year shall coincide with the fiscal year, which is July 1 through June 30.

Section 2. Annual dues for all categories of membership shall be due on the first day of the membership year, after which date members are not in good standing nor entitled to any of the privileges of membership until dues are paid for the current membership year.

Article III – Duties of Officers

Section 1. The President shall preside at meetings of the Association, shall call and preside at meetings of the Executive Board, shall appoint all standing and ad hoc committees as needed, shall act as ex-officio member of all committees, and shall perform all other duties implied by the title. The President shall ensure that the NNMTA Constitution and ByLaws are read aloud together by the Executive Board at the beginning of each new term.

Section 2. The President Elect shall preside in the absence of the president, shall perform such other duties as may be assigned by the President, and shall assume the office of President at the end of his/her two-year term.

Section 3. The Secretary shall record the minutes of all meetings of the Association and the Executive Board, shall see that the minutes are in legal form and properly preserved on the NNMTA web site, and shall perform such other duties as may be assigned by the President.

Section 4. The Treasurer shall present a balanced budget to the Executive Board for approval in May/June for the next fiscal year, shall pay all bills authorized by the Association, shall keep an itemized account of all receipts and disbursements, shall prepare a financial report for each monthly board meeting, and shall present an official yearly financial report to the Association at the annual membership meeting. The Treasurer shall also file all required forms with the State of Nevada, Washoe County, and the Internal Revenue Service to ensure that the Association is in full compliance with all county, state, and federal laws.

Article IV – Election of Officers

Section 1. A Nominating Committee of three members shall be appointed by the President biennially to nominate NNMTA officers. The Immediate Past President will chair the committee. Should said officer not be available, any officer of the Executive Board may be appointed.

Section 2. The Nominating Committee shall prepare a slate of not more than two candidates for each office. This slate shall be presented at the Spring meeting of the general membership and shall have been published for the general membership at least one month prior to the meeting.

Section 3. Additional nominations may be made from the floor or written into the ballot, provided the consent of the nominee has been obtained.

Section 4. A majority of votes cast shall be necessary for the election to any office. In the event of no clear majority, there shall be a run-off vote by written ballot between the two candidates receiving the higher number of votes.

Section 5. The Nominating Committee is responsible for the handling of the election and the preparation of the tally of the votes.

Section 6. The terms of office correspond to the fiscal year.

Section 7. Vacancies in offices may be filled for the unexpired term by appointment by the President with approval of the Executive Board.

Article V – Finances

Section 1. The Executive Board shall approve an annual budget for each fiscal year.

Section 2. The finances of the Association shall be governed by the annual budget. All officers and committee chairmen are free to spend within the budgeted amount for any events within their realm of responsibility. Any spending over the limits set by the budget must be approved by the Executive Board.

Article VI – Sponsorships

Section 1. Major donors and corporate sponsors will be reviewed and approved by the board on a case-by-case basis to determine if the donor's values and activities are consistent with NNMTA's values and mission and are in keeping with IRS regulations governing 501(c)(3) organizations.

Section 2. Any naming rights or sponsor name recognition issues will be reviewed on a case-by-case basis and approved by the board, taking the following guidelines into consideration:

- Naming rights for major events will be granted only to businesses who are in a music-related field and are committed to an on-going, long-term donor relationship with NNMTA.
- Sponsor recognition may be granted to any individual, organization, or business whose values, attitudes, and activities are consistent with the educational and artistic values and mission of NNMTA.

Article VII – Amendments

These Bylaws may be amended upon the recommendation of the Executive Board at any meeting of the NNMTA Board by a two-thirds vote. Written notice of the proposed amendment(s) must be submitted to the NNMTA Board at least twenty-four (24) hours in advance of the meeting.

Revised, June 2018